

## Final 2015-2016

### The Annual Quality Assurance Report (AQAR) of the IQAC

#### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	VIDYASAGAR MAHAVIDYALAYA
1.2 Address Line 1	SUCHIA
Address Line 2	MOSAT
City/Town	
State	WEST BENGAL
Pin Code	712701
Institution e-mail address	vm.principal@gmail.com
Contact Nos.	9433722499
Name of the Head of the Institution:	DR. SAMIR KUMAR SINHA
Tel. No. with STD Code:	O:8538060399
Mobile:	9433722499

Name of the IQAC Co-ordinator:

DR NIBIR GOSWAMI

Mobile:

9433311620

IQAC e-mail address:

vm.principal@gmail.com

1.3 NAAC Track ID /EC NO: MARCH 31, 2007/151

1.4 Website address:

[www.vidyasagarmahavidyalaya.org.in](http://www.vidyasagarmahavidyalaya.org.in)

Web-link of the AQAR:

[http://vidyasagarmahavidyalaya.org.in/files/EC\\_151-VM-WB-2015-16%20AQAR.pdf](http://vidyasagarmahavidyalaya.org.in/files/EC_151-VM-WB-2015-16%20AQAR.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	66	2007	5 years
2	2 <sup>nd</sup> Cycle	B	2.28	2016	5 YEARS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

07.01.2008

1.7 AQAR for the year (*for example 2010-11*)

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2007-2008 24.07.2008
- ii. AQAR 2008-2009 04.01.2010
- iii. AQAR 2011-12 11.12.2015
- iv. AQAR 2012-13 11.12.2015
- v. AQAR 2013-14 11.12.2015
- vi. AQAR 2014-15 11.12.2015

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
INTRODUCE E-LEARNING PROCESS	GOOD
COUNCELLING OF STUDENTS REGARDING SOCIAL PRACTICE	SATISFACTORY
COMPUTERISED ACCESS OF	ACCESSION COMPLETED
	SATIFACTORY

LIBRARY INVENTORY	
PLANTATION PROGRAMME	SUCCESSFUL

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

<p>College runs as per academic calendar prepared by IQAC team.</p> <p>Students are inspired for using inventory through computerized system</p> <p>Students are being conscious about plastic free zone within and outside of college campus.</p>
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## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	04	NIL	NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	04	NIL	NIL	NIL
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	

Trimester

Annual 04

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	05	03		01

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	0	03	NIL	NIL	NIL	01	NIL	09	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

9

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			05
Presented papers			02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

NORMAL CLASS ROOM TEACHING WITH LECTURE METHOD  
and e-learning process

2.7 Total No. of actual teaching days during this academic year

186 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NO

NO

NO

2.10 Average percentage of attendance of students

GOOD

2.11 Course/Programme wise  
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(HON)	122		4.31	84.2	2.47	90.16
BA(GEN)	112			7.2	68.46	75
B.COM(HON)	2				50	50
B.COM(GEN)	15				3	20

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Results are discussed in the Academic committee meeting.

2.13 Initiatives undertaken towards faculty development NA

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	

Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff NA

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	NIL	NIL
Technical Staff				

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution NA

#### 3.2 Details regarding major projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications NA

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications: NA

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations                      International                      National                      Any other

3.14 No. of linkages created during this year                     

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events: NA

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: NA

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="01"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Camping Programme
- Blood donation camp

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.47 acre			1.47 acre
Class rooms	19			19
Laboratories	NIL			NIL
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current				

year.(cctv)				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

YES. All administrative activities including Accounts are computerised.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11175	1202800	178	10301	11353	1213101
Reference Books	690	135300			690	135300
e-Books						
Journals	10	1275			10	1275
e-Journals						
Digital Database	01	15000			01	15000
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	10				10	8	6
Added								
Total	34	10				10	8	6

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

YES. Office computers were connected through star topology.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

0.27

0.28

ii) Campus Infrastructure and facilities

iii) Equipments

0.22

iv) Others

Total :

0.77

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC helps the students for achieving support service from Govt. And various private agencies.

#### 5.2 Efforts made by the institution for tracking the progression

No such institutional system is implemented for such tracking. However through informal information departments kept tracks of the student progression.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1545			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	508	0.33		1037	0.67

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1053	205	14	93	00	1375	1139	261	12	133	0	1545

Demand ratio 1.67 : 1      Dropout 4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Large numbers of books relating to competitive exam are purchased. Simultaneously teachers are made their effort to groom the students for placement of job market.

No. of students beneficiaries

123

5.5 No. of students qualified in these examinations NIL

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance NIL

Workshop organised in collaboration with ICAI by Department of commerce

No. of students benefitted

50

5.7 Details of campus placement NIL

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

15

National level

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	61	15440
Financial support from government	542	5945000
Financial support from other sources	243	953000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives NIL

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To spread education among the rural students of the locality particularly to the women class is the clear mission of the college. The vision of the college is to make the students eligible for higher education.

6.2 Does the Institution has a management Information System

MIS in real sense is not effective but principal makes meeting with all the departments for gathering information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Not applicable.

6.3.2 Teaching and Learning

Classes are held regularly as per routine. Class tests are taken for regular assessment

6.3.3 Examination and Evaluation

As per guidelines of the university all the examinations are taken and results are declared in time as an assessment procedure of the students regularly.

6.3.4 Research and Development

NIL

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchasing new books and computers .Building new classrooms.

6.3.6 Human Resource Management

NIL

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Marks of best four subjects and the subject marks are added to make a merit panel which is strictly followed to take admission of the students.

6.4 Welfare schemes for

Teaching	Co operative credit society
Non teaching	Co operative credit society
Students	Concession in tuition fees, helping to achieve post matrick scholarships.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NO

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11 Activities and support from the Alumni Association

NOTHING SPECIFIC. HOWEVER EX STUDENTS INFORMALLY VISIT THE COLLEGE REGULARLY HELP IN VARIOUS ACTIVITIES.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

PLANTATION PROGRAMME.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

COMPUTERISATION OF THE ADMINISTRATIVE AND ACCOUNTS . CAMPUS BROUGHT UNDER CCTV SURVEILANCE.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Office and administrative work are computerised as planned. Efforts were made to admit more of the students by increasing allotted seats and to make the institution infrastructurally sound.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Health Check up and counselling programme by NSS unit.  
Spoken English and mock interview classes for the students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation of trees and making the environment plastic free.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The campus could not be fully covered under a boundary wall which limits the security and beautification of the college.

## 8. **Plans of institution for next year**

Introduction of new courses in Geography and Sanskrit

*Name : NIBIR GOSWAMI*

*Name : DR SAMIR KUMAR SINHA*

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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